

# NOTICE

<b>Strata LMS 375 Abbotsford Place</b>
--

To: All Owners /Tenants

Re: Moving Procedures

---

- (6) Owners and tenants moving into the building must:
- a) give the Strata Corporation and the Council a minimum of 72 hours' notice;
  - b) pay a move in fee of \$100 for each move of furniture and household items into the building;
  - c) pay a \$100 damage deposit to obtain the elevator lock off prior to the move into or out of the building. The deposit will be retained if the elevator key is not returned;
  - d) the elevator lock off key must be used at all times while loading and unloading the elevator, and the elevator door must not be blocked open;
  - e) obtain elevator pads prior to the move and ensure that elevator pads are installed prior to a move in/out and removed following the move; and
  - f) clean up debris or litter left behind as a result of a move and vacuum the hallways and lobby. Owners will be charged for any additional clean up or repair costs resulting from the move.

Approved at the Annual General Meeting held on September 26, 2018